

Policy of the Graduate Medical Education Committee
Section: Resident Support/Conditions for Appointment
Subject: Reduction in Size or Closure of a Training Program or Institution
Number: 2.700
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Replaces: policy of the same name, dated 1/02
ACGME Requirement: Institutional IV.N.
ACGME Policies and Procedures on Accreditation Actions

Purpose

To describe the circumstances and procedures for reducing the size of or closing a residency (includes fellowship) program or closure of the Institution.

Policy

The University of Arkansas for Medical Sciences College of Medicine (UAMS-COM) recognizes the need and benefits of graduate medical education and sponsors residency programs which emphasize personal, clinical and professional development. The UAMS-COM ensures that its residency programs are in substantial compliance with the institutional, common and special requirements of the Residency Review Committees as well as ACGME Policies and Procedures.

Circumstances that may lead to reduction in the size of or closing a program may include, but are not limited to:

1. Failure of the program to correct concerns and/or comply with recommendations of the GMEC.
2. Failure of the program to demonstrate substantial compliance with requirements or failure to follow directives associated with an accreditation action. .
3. Decreased financial or educational resources to support the program.
4. Failure to undergo a site visit
5. Failure to supply a Review Committee with requested information (e.g. a progress report, operative data, Resident or Faculty Survey, or other information)
6. Failure to maintain current data in WebADS

Circumstances that may lead to closure of the Sponsoring Institution include, but are not limited to:

1. Failure to demonstrate substantial compliance with the requirements.
2. Failure to undergo a site visit or CLER visit.
3. Failure to follow directives associated with an accreditation action.
4. Failure to supply a Review Committee with requested information (e.g., Progress Report, operative data, resident survey).
5. Failure to maintain current data through WebADS.

Procedure

The following procedure will be followed in the event that the UAMS-COM and/or a Program Director decide to reduce the number of positions in a program:

1. The residents currently in the program will be notified immediately.
2. If possible the number of positions will be reduced over a period of time so residents in the program can complete their education.
3. If this is not possible, the Program Director will assist the residents to the extent possible to find a new ACGME-accredited program in which they can continue their education.

4. The program director must receive approval and documented support from the GMEC prior to submitting the request for reduction in size or closure of a training program to the ACGME.

The following procedure will be followed upon withdrawal of accreditation of a program:

1. The program may complete the current academic year, and at the discretion of the Review Committee, one additional academic year;
2. No new residents may be appointed to the program;
3. All applicants invited to interview and residents accepted or enrolled into the program must be notified in writing of the withdrawal and its effective date, with copies of these communications sent to the Executive Director of the Review Committee; and,
4. The sponsoring institution is responsible for placement of the current program residents in other ACGME-accredited programs.

Upon withdrawal of accreditation of a sponsoring institution:

1. All of its ACGME-accredited residency programs will be administratively withdrawn;
2. Its ACGME-accredited programs may complete the current academic year, and at the discretion of the Institutional Review Committee, one additional academic year;
3. No new residents may be appointed to any of its ACGME-accredited programs;
4. All applicants invited to interview and residents accepted or enrolled into its ACGME-accredited programs must be notified in writing of the withdrawal and effective date, with copies of these communications sent to the Executive Director(s) of the Review Committee(s); and,
5. The sponsoring institution is responsible for placement of the current programs' residents in other ACGME-accredited programs.